

DOCTORAL SCHOOL OF HISTORY,
UNIVERSITY OF SZEGED (SZTE)
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Operational Regulations of the Doctoral School of History at the University of Szeged

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UNIVERSITY OF SZEGED
2025

1. General provisions

In accordance with the new Regulations Governing the Doctoral Training Programmes and the Awarding of the Doctoral Degree(hereinafter referred to as Doctoral Regulations of the University of Szeged, SZ-13/2020/2021.) that entered into force on May 31, 2021 (modified on 27 January 2025), the Doctoral School of History operates according to the following regulations. (Text excerpts from the Doctoral Regulations of the University of Szeged are in italics.)

1.1. Terms related to the doctoral school

PhD/DLA student: students participating in a doctoral training programme with the rights and duties stipulated in the Acts governing higher education;

PhD/DLA student status: legal status between PhD/DLA students and a higher education institution. The status is defined by those rights and duties that are stipulated in the Acts governing higher education. The provisions shall apply to both parties. The University shall recognise the student status with a student card and by validation of the card;

doctoral thesis: [NHEA Section 108 (1a)] a piece of writing, creation or work whereby the PhD/DLA student demonstrates that he/she is capable of performing an independent research project appropriate to the degree requirements;

doctoral degree: an academic degree awarded by the University Doctoral Council (UDC). The degree shall be obtained following a doctoral degree procedure either within the framework of a university-organised training programme or through individual preparation;

procedure for the awarding of a doctoral degree: the period of research work in which the doctoral thesis is written. To be entitled to initiate same, PhD/DLA students shall be required to take a comprehensive examination;

doctoral school: the organised framework of the doctoral training programme which advances the preparation for the academic degree. The Senate shall decide on the establishment of Doctoral Schools and on the launching of a training programme;

teaching staff at the doctoral school: the teaching staff at the Doctoral School shall consist of teaching staff and researchers holding scientific degrees and who – on the recommendation of

the Head of the Doctoral School – have been found suitable by the Doctoral Council to pursue lecturing, research and supervisory activities within the Doctoral School;

doctoral school council: *a panel that meets on a regular basis and assists the work of the Head of the Doctoral School. The members of the panel shall be elected and dismissed in accordance with the institution's doctoral regulations;*

head of the doctoral school: *Upon recommendation by the majority of the Doctoral School's core members, the Head of the Doctoral School shall be elected by the Doctoral Council from the professor core members of the Doctoral School, holding the title of 'Doctor of the Hungarian Academy of Sciences'. The Head shall be appointed by the Rector for a five-year term of office at most. The appointment may be renewed on several occasions;*

doctoral training: *[NHEA Section 53 (1)] The doctoral training programme shall encompass training-, research-, and assessment-related activities conducted either individually or in groups, tailored to the particular needs of the respective academic discipline and the particular doctoral student and shall consist of a training and research phase and a thesis research and writing phase. Only students holding a Master's degree are eligible to participate in doctoral programmes;*

doctoral training/research programme: *training and research group that operates within a Doctoral School in the branch of science that has been defined in the Doctoral School's founding documents. The group shall meet the specific requirements stipulated in the doctoral regulations and be recognised by the DDC;*

semester: *[NHEA 108 (5)] "in the case of doctoral training, a period every year from 1 September to 31 January and from 1 February to 31 August organised for the purposes of education";*

comprehensive examination: *[NHEA 53] At the end of the fourth semester, or, for the purposes of paragraph 3a, at the end of the second semester at the earliest but no later than the end of the fourth semester, if the requirements are fulfilled, the PhD/DLA student shall take a final examination to close the training/research phase and to earn the right to initiate the research/thesis-writing phase. It is also a tool to assess and evaluate the candidate's knowledge acquired in the relevant branch of science;*

doctoral council: *a panel established by the Senate of a higher education institution to organise doctoral programmes and award doctoral degrees. The Doctoral Council shall have the right to make decisions related to doctoral issues. These issues include the following in particular: authorizing training programmes, admissions procedure to the organised training programmes and awarding and revoking a degree. The Doctoral Council shall make independent decisions on scientific issues; thus, any appeal against its decision shall only be formed on the grounds of a breach of the doctoral regulations or breach of procedure. Such cases are resolved by the Rector;*

doctoral topic: *the doctoral topic is an area of research for the PhD/DLA students to work on – with the assistance of a supervisor – and acquire skills that enable the student to apply scientific methods, bring about assessable scientific findings and to render proof of the conclusions in scientific publications and lectures and in the form of a doctoral thesis. The doctoral topic shall be approved by the Doctoral School Council;*

announcer of the doctoral topics: *the announcer of a doctoral topic shall be any member of the teaching staff or researchers with academic degrees whose announced topics are approved by the Doctoral School Councils;*

supervisor of doctoral topics: *the supervisors of the doctoral topics shall be any member of the teaching staff or researchers with academic degrees whose announced topics are approved by the Doctoral School Councils. The supervisors shall responsibly manage and assist the PhD/DLA students with their studies and research work and the doctoral candidates in working toward an academic degree;*

doctoral summary: *the summary booklet of the doctoral thesis is a comprehensive piece of work designed for the academic public. The booklet collects those scientific conclusions that have been reached by the PhD/DLA student and demonstrate that during the procedure for the awarding of the degree, the candidate has proven to be fit to be awarded an academic degree. The summary shall be written in the language in which the thesis is written;*

credit: *[NHEA Section 108 (24)] a measurement unit of the students' academic work. The credit represents in relation to the lessons or curricular modules the estimated time necessary for the acquisition of a specific body of knowledge and the fulfilment of requirements. One credit equals 30 lessons on average. The value of the credit, provided that the performance of the student has been accepted, is irrespective of the grades received for the student's accomplishments;*

research area: *the research area is a field of study that reflects on the scientific framework of the Doctoral School and derives from one or more branches of science. The research area shall provide the scope of the particular research activity that constitutes the backbone of the doctoral programme;*

students financed by the Hungarian state grant: *[NHEA Section 108 (26)] students who shall be financed by the Hungarian state grant;*

academic year: *[NHEA 108 (40)] “in the case of doctoral training, a period of twelve months organised for the purposes of education”;*

lessons: *within the doctoral programme, in addition to the tutorial sessions, the time spent on research or creative work, carried out in the higher education institution or in an organisation with which the higher education institution has concluded a cooperation agreement, is also recognised as lesson time. With disciplines where research, creative work and preparation are*

linked to libraries, archives, museums, on-site work or external data collection, permission is needed to carry out the particular research and creative work. The permission shall describe in detail the particular activity carried out and shall be signed by the supervisor and the Head of the Doctoral School. The supervisor shall certify that the research and creative work time has been completed;

core members: *may be lecturers or academic researchers employed full time on a contractual basis or as public servants at the relevant higher education institution; professors emeriti of the institution; full-time employed researchers at a research institute cooperating with the relevant higher education institution; scientific advisors; research professors (DScs or Fellows of the Hungarian Academy of Sciences). A core member shall hold a scientific degree in the academic discipline, pursue continuous scientific activity on a high standard, shall have already acted as a supervisor of at least one candidate who has been awarded the doctoral degree, and shall undertake supervisory work in the doctoral school;*

branches of science: *defined in the practice of higher education and in line with the training programmes. Branches of science are defined in Appendix 1 in the statement of the Hungarian Academy of Sciences (HAS) as of 27 April 2007. The above-mentioned Appendix 1 is identical to Appendix 1 in these Regulations;*

disciplines of science: *NHEA Section 108 (46) stipulates that there are the following disciplines of science: Humanities, Theology, Agricultural Sciences, Engineering, Medical and Health Sciences, Social Sciences, Natural Sciences and the Arts. These are divided into academic branches of science.*

1.2. Head of the Doctoral School

The Head of the Doctoral School is a professor, a member of the staff, who holds the title of Doctor of Science. The Head of the Doctoral School is appointed by the Rector on the recommendation of the EDT, based on the expert opinion of the MAB and the approval of the Senate. The appointment shall be terminated by the resignation or termination of full-time employment of the Head of the Doctoral School. The Council of the Doctoral School may select a deputy head of school from among the regular members of the school, who shall be approved by the competent TDT and shall inform the EDT thereof. The deputy may temporarily replace the Head of School in the event of the latter being prevented from attending to urgent matters. Duties of the Head of Doctoral School:

- is responsible for the successful coordination of the process of setting up a doctoral school;
- responsibly directs the work of the Council of the Doctoral School and be responsible for the implementation of its decisions;
- coordinates the professional work and be responsible for its quality;
- represents the doctoral school;
- manages the administration of the doctoral school and exchange information with the relevant doctoral councils;
- monitors the use of the school's financial resources.

The Head of the Doctoral School shall appoint an administrator to carry out the administrative tasks of the School, who shall also act as the School's database coordinator in the doktori.hu database.

If a member of the doctoral school's core staff also takes on a teaching or tutoring role in another doctoral school, he/she must notify the council of his/her own doctoral school.

1.3. The Council of the Doctoral School

- The Head of the Doctoral School is assisted in his/her work by the Council of the Doctoral School.
- The Council of the Doctoral School is composed of:
 - the Head of the Doctoral School (who is also the Head of one of the training programmes of the Doctoral School of History or a representative of the same)
 - the Deputy Head of the Doctoral School (who is also the Head of another training programme of the Doctoral School of History or a representative of the same)
 - the Heads of the other training programmes
 - one representative from each of the training programmes
 - the Secretary of the Doctoral School with voting rights
 - one PhD student delegated by the SZTE PhD Students' Union (with voting rights, except for issues directly related to the degree)
 - in accordance with the Doctoral Regulations of the University of Szeged, the Council may have only one emerita/emeritus member with voting rights (he/she may be the head of a training programme or a representative of a programme)
 - a former emerita/emeritus member of the Council may also be a permanent 'honorary member' of the Council of the Doctoral School, upon invitation of the Council of the Doctoral School, but these 'honorary members' have no voting rights, only the right to take part in the discussions
 - in the event of the Council members being unable to attend a meeting of the School Council, they may provide a temporary substitute with voting rights, but the substitute must be a member of the programme which the person to be replaced represents on the School Council.

1.4. The programmes of the doctoral school, their directors

40. The Doctoral Schools may launch training and research programmes within the branch of science that appears in the School's founding document. A prerequisite to launching a programme is that – apart from the programme director – three additional members of the teaching staff shall participate in the programme. The scope of the legal authority and the duties of each training and research programme – programmes run in the Doctoral School – shall be governed by the operational regulations of the Doctoral School. Following the recommendation of the Doctoral School, the DDC shall decide to launch a training and research programme. The Doctoral Schools of the University are listed in Appendix 2.

41. Only a supervisor with core member status at the relevant Doctoral School can be the training and research programmes director. In justified cases, following authorization by the UDC, this rule may be disregarded. Following the proposal of the Doctoral School and the approval of the DDC, the training and research programmes director shall be appointed by the Chair of the DDC. The appointment is terminated if the programme director resigns, his contractual status ceases to exist or if he is discharged as a result of a decision made by the DDC.

42. The training and research programmes director shall have the following duties:

- *to manage the scientific work at the programme;*
- *to take part in the work of the Doctoral Council responsibly.*

1.5. Responsibilities of the Council of the Doctoral School

- *to devise the internal regulations and academic requirements of the Doctoral School and the execution of these regulations and requirements in line with the doctoral Regulations;*
- *to supply PhD/DLA students with all the infrastructure and academic/scientific resources that the students may need during their training and research activities;*
- *to determine the framework of the organised training programme;*
- *to set up and regularly update the website – following the HAC requirements – of the Doctoral School;*
- *to agree to the training programme and research topic of PhD/DLA students, who participate in the organised training programme;*
- *to coordinate the training programmes and research topics; to oversee the activities of the thesis supervisors;*
- *to manage the normative research funds available for the Doctoral School in line with the University financial management regulations in force;*
- *to fulfil all administrative and registration related duties at the Doctoral School;*
- *to make recommendations on the members of the Comprehensive Examination Board and the Assessment Board, and on the comprehensive examination subjects;*
- *to initiate change in the persons acting as training and research programme directors and make recommendations to the DDC as regards these matters;*
- *to initiate change in the teaching staff of the Doctoral School;*
- *to initiate all necessary changes in the title and content of the Doctoral School's training and research programmes;*
- *to initiate the launch of new training and research programmes;*
- *to inform all relevant bodies about the Council's decisions in matters described in these Doctoral Regulations. If the decision is not challenged by these bodies, the decision shall be considered confirmed by the relevant bodies;*
- *to name all those foreign languages that are recognised by the Doctoral School during the procedure for the awarding of a doctoral degree;*
- *to make recommendations regarding the setup of the doctoral admissions committee;.*

- initiate any necessary changes in the title and content of the doctoral school and the training/research programmes;
- in justified cases, propose to the TDT the removal of students from the programme;
- supervises the conduct of “preliminary” and “public” defenses;
- forms an opinion on applicants with individual preparation, and submits its proposal to the Doctoral Council of the Discipline (TDT) for a decision on the admission or rejection of the individual preparation, appoints a scientific supervisor for him/her if necessary and decides on the amount of reimbursement;
- decides on the acceptance of doctoral students applying from other doctoral schools;
- makes a proposal for a change of supervisor to the Faculty Doctoral Council upon the motion of the competent Programme Council;
- The doctoral school council may transfer part of its responsibilities – specified in its operating regulations – to the TDT or to the training/research programmes operating within the school. The TDT is the appeal forum of the doctoral school council.

1.6. Operation of the Doctoral School Council

The Doctoral School Council usually meets every two months, but an extraordinary meeting can be convened if necessary. In individual cases, invited persons (e.g. the head of the Doctoral Council of Faculty, core members of the doctoral school, etc.) may also participate in the meeting of the Doctoral School Council at the request of the head of the school, but they do not have voting rights. The meeting has a quorum if two-thirds of those with voting rights are present.

1.7. Credit Transfer Committee and Appeals Committee

The SZTE TDI operates both a Credit Transfer Committee and an Appeals Committee. See Annex 1 for the regulations of the Committees.

1.8. Accredited training programmes of the Doctoral School

- a. Antiquities
- b. Medieval Studies/Archeology
- c. Modern Age
- d. Contemporary and Comparative History

1.9. Programme guidelines for the doctoral school's training programmes

The training programmes of the Doctoral School shall organise a Programme Council within their own remit. The head of the Programme Council is the programme director, appointed by the Council of the Doctoral School from among the core members of the School. He/she shall be responsible for guiding and supervising the work of the Programme Council.

The Programme Council is responsible for:

- organising and managing education and research activities
- defining the framework of the training programme, proposing the delivery of training sessions and courses
- approving the training plan and research topics of doctoral students in training, supervising their implementation (by the end of the first year), proposing the appointment of the topic leaders (by the end of the first semester) and supervising their activities
- proposing the composition of the committees for the comprehensive examinations, selecting the subjects for the examinations, and organising the comprehensive examinations
- organising the unofficial preliminary defenses
- making proposals for the crediting of the doctoral school's own doctoral students' coursework or performance carried out elsewhere
- the topic of the dissertation is discussed with the doctoral student and his/her supervisor and then approved by the Programme Councils. This must take place by the end of the second semester at the latest.
- the Head of the Doctoral School of History will seek the opinion of the relevant Programme Council on the question of whether to allow a year's absence.
- the Programme Councils shall propose the composition of the defense evaluation committees and shall ensure that the theses are sent to the appropriate place, including the Council of the Doctoral School of History.
- If necessary, propose a change of supervisor, at the written request either of the PhD student or the supervisor.

1.10. Requirements to be met by the supervisor

The supervisors must regularly produce high-quality scientific work, publish regularly and demonstrate that he/she has the pedagogical attitude required for doctoral supervision. The Council of the Programme is responsible for deciding on the above.

1.11. Place of teaching

The actual contact hours for the organised doctoral training can only be held in the buildings of the University of Szeged. Otherwise, special permission from the School Council is required.

2. Admission information

1. The Doctoral School of History at the University of Szeged invites applications for 2+2 years of full-time doctoral studies and 2 years of 'individual' doctoral studies. The Doctoral School of History does not offer half-year courses.

2. The electronic application can start one month before the deadline. SZTE students can fill in the application form with their Neptun (former ETR) ID. 'External' applicants (those who are not students at the University of Szeged) can register and then fill in the form. For technical assistance, please contact doktori.jelentkezes@hszi.u-szeged.hu.
3. The Doctoral School of History also requests the requested attachments on paper/printed form from the applicants, sent by post to the Doctoral Institute of the University of Szeged (6720 Szeged, Dugonics tér 13.).
4. The requirements for application to the doctoral school, the documents required for admission and the procedure for admission to the 2+2 year doctoral programme are set out in Annex 2.
5. The requirements of admission to the doctoral school, the documents required for admission and the procedure for admission as an "individual" candidate are set out in Annex 3.

3. Requirements for the award of a PhD degree

To obtain a doctorate (PhD degree), all of the following requirements must be met:

3.1. Passing a comprehensive examination

3.1.1.1 The doctoral degree must be obtained by passing a comprehensive examination. In the case of the former, the doctoral student will take a comprehensive examination at the end of the second year, failing which the doctoral student will not be able to continue his/her doctoral studies. In the case of the 'individual preparatory training', however, the entry requirement is the passing of the comprehensive examination. After that, the "individual" candidate will receive credit for 90 points. After the comprehensive examination, candidates have 2+1 years to submit their doctoral thesis.

The comprehensive examination is based on three elements: presentation of the doctoral courses, the presentation of the academic achievements and the presentation of the outline of the thesis. In preparation, students are required to submit a summary of their research topic, the methodology used, the historiography of their topic and the progress of their research to the Doctoral Programme director or the Secretary of the Doctoral Programme by 31 May of the year in electronic format in a 30-40 000n format. Each programme may adopt clarifying rules and publish them on its website. The main and subsidiary subjects of the comprehensive examination vary from programme to programme and are listed in Annex 5 (see Annex 7 for a detailed description of the comprehensive examination).

The committees for the comprehensive examinations are approved by the Council of the Doctoral School on the recommendation of the Councils of the Programmes and submitted to

the Doctoral Council of Faculty. The date of the comprehensive examination shall be notified to the doctoral candidate by the Doctoral Secretariat at the Dean's Office.

3.2. Obtaining a doctoral degree

For students who follow the 2+2 year 'full-time' system of doctoral training, 240 credits (the detailed conditions of which differ from one programme to another) are required for the award of the doctoral degree, while for students who follow the 'individual preparation' system, 150 credits are required for the award of the doctoral degree after the completion of the comprehensive examination. The doctoral degree procedure can be initiated only after the doctoral degree and other requirements (such as publication and language examination) have been fulfilled. To complete the doctoral degree, 240 credits must be acquired over 2+2 years and a comprehensive examination at the end of the second year. The doctoral thesis must be submitted within 2+1 years after the comprehensive examination. As a consequence of the COVID epidemic, Government Decree 217/2021 (30.4.2021) allowed those who passed the comprehensive examination between 1 February 2018 and 10 May 2021 to submit their dissertation within four years.

3.3. Publication requirements

The number of publications required for the award of a degree in the Doctoral School of History is 5. These must be published articles (possibly books, book chapters) with footnotes. The repeated publication of a paper (book, book chapter) in one or more languages counts as one publication. At least two of the 5 publications must be in a foreign language. Co-authored papers are counted on a pro rata basis. Co-authors must provide a written statement of the extent of the work done and the proportion of work shared between co-authors. Publications must be recorded in the Hungarian Scientific Works Repository (MTMT2) before the start of the award procedure. The Council of the Doctoral School of History reserves the right to determine the scientific value of a publication and to decide whether it can be included in the list of required publications.

3.4. Language examination requirements

To obtain a degree, the Doctoral School of History requires, as a minimum, a state-approved intermediate level (B2) language examination of the comprehensive ('C') type and a basic level language examination of the 'A' or 'B' type. One of these languages must be a foreign language which is essential for the preparation of the thesis. For non-Hungarians, if they are not native speakers of Hungarian, the Hungarian language examination may also be taken into account. In the case of a second language, a doctoral language examination issued by the University's Institute of Foreign Language Communication may be considered as equivalent.

3.5. Rules for the doctoral thesis

The doctoral thesis should be a minimum of 9 and a maximum of 12 sheets (1 sheet = 40 000 n). The thesis must fully meet the requirements for scientific publications. It must have an appropriate citation system, a bibliography and other scientific apparatus as required by the

subject (maps, source citations, tables, graphs, figure and table supplements, etc.). In the case of citations, the maximum length depends on the nature of the source. The language of the thesis is normally Hungarian, but may be in a foreign language with the prior permission of the Council of the Programme.

3.6. The unofficial preliminary defense (home defense)

After completion of the doctoral thesis, a home examination is required. Only the thesis which has been the subject of a preliminary defense may be discussed. The rules for the house examination are as follows:

1. the house examination must take place at least 2 months before the submission of the dissertation (this allows the candidate sufficient time to make any necessary changes).
2. During the preliminary defense, two assessors must be invited to review the dissertation. These may be the same person who will be the assessors during the official defense procedure, or they may be different.
3. At least five qualified colleagues must be present at the house defense, including the two assessors and the supervisor.
4. The procedure for the house defense is as follows: during the defense meeting (as opposed to the public defense) there is no reading of the candidate's CV and no summary of the thesis, but the candidate does give a 10-minute presentation on the topic of the dissertation. The two assessors will read out their reviews on the thesis. The candidate is required to respond to this, after which anyone present may reflect on what has been said. The discussion may be led by a lecturer of the doctoral programme or the thesis supervisor.
5. At the end of the discussion, the PhD degree holders present (including the supervisor) vote on the candidate's thesis.
6. Voting should be done in writing, using ballot papers.
7. Votes can be cast in the following categories:
'May not go to the 'public' debate', 'May go to the 'public' debate after revision, correction', 'May go to the 'public' debate'. The vote is only a guideline, even in the case of a negative vote, the candidate may decide to submit his/her paper anyway.
8. Minutes shall be taken, accompanied by an attendance sheet. The minutes shall state the names of the supervisor, the assessors and at least five qualified lecturers/researchers, and the result of the final vote (with exact voting percentages).
9. A copy of the minutes shall be sent to the head of the programme, the Secretary of the Doctoral School and the administrator of the Doctoral Secretariat at the Dean's Office.

3.7. The public defense

1. The condition for being admitted to the public defense is that the candidate prints out the thesis in an appropriate number of copies (usually adjusted to the number of members of the defense committee) and sends it to the administrator of the Doctoral Secretariat at the Dean's Office).
2. The condition for being admitted to the defense is the preparation of a "thesis booklet" of the doctoral dissertation in Hungarian and a foreign (usually English) language. The determination of a language other than English is the prerogative of each Programme Council. The "thesis booklets" must be in A/5 format, with a minimum length of 0.5 sheets and a maximum of 1 sheet. In the case of theses not in Hungarian, the thesis booklet must contain a summary in Hungarian – up to 2000 characters – and in the case of theses in Hungarian, a summary in a foreign language, of which 1 printed copy is sufficient.
3. Both the dissertation and the theses in Hungarian and foreign languages must be made available in pdf format in the official repository of the University of Szeged.
4. The Programme Councils make proposals for the composition of the defense committee (the chairman, the two assessors, the secretary of the defense committee, and the additional "internal" and "external" members) and the date of the public defense, which must be accepted by the Council of the Doctoral School and the Doctoral Council of the Faculty. (The committees must ensure that the chairman of the committee is a professionally competent university professor, habilitated associate professor, habilitated college professor, Professor Emeritus or a lecturer or researcher with the title of Doctor of Sciences awarded by the Hungarian Academy of Sciences, both "external members" may also be assessors. A person who is a close relative of the person concerned or from whom an objective assessment of the case cannot be expected may not participate in the doctoral procedure as an official assessor or committee member. The candidate may not have a joint publication with any member of the committee. The supervisor of the candidate may not be the member of the committee. All members of the committee are required to make a written declaration on the issue of conflict of interest to the competent doctoral school, taking into account the provisions of this point.
5. The administrator of the Doctoral Secretariat at the Dean's Office and the administrator of the Doctoral School of History will notify the affected parties of the date of the public defense in an electronic circular and in the form of a posted invitation.
6. The number of people to be invited to the public defense of the doctoral dissertation varies by field of study and is at least 20 people. (Academics, academic doctors, candidates, PhD holders, supervisors and lecturers of the doctoral programme, and members of the Doctoral School Council.)
7. The public defense includes the reading of the candidate's scientific biography (by the secretary of the defense committee), and the candidate has the opportunity to briefly present his/her theses (he/she may also choose not to do so). This is followed by the reading of the assessors' reviews, and then the candidate's responses to the assessors. The members of the defense committee and the participants in the public debate then have the opportunity to express their own opinions, or to ask questions or make comments.
8. The defense committee finally decides in a closed session, by secret ballot, on the award of the doctoral title and the percentage grading of the defense. The defense committee communicates the final result to the candidate and those present at the defense.

9. The Doctoral School Council concludes the evaluation procedure (defense), expresses an opinion on the results of the defense by open vote. The decision regarding the defense is reported by the head of the relevant Programme Council and the head of the Doctoral School Council in a joint submission to the Doctoral Council of the Faculty, which submits it to the University Doctoral Council for approval.

10. Only after the approval of the University Doctoral Council can the doctoral title be awarded and the candidate be inaugurated as a doctor, the date of which will be notified to the candidate by the University Doctoral Institute.

The Regulations Governing the Doctoral Training Programmes and the Awarding the Doctoral Degree can be accessed: <https://u-szeged.hu/dokint/dokumentumok/szabalyzatok>

3.8. Rules for 3-year doctoral training courses started before 2016

The curriculum and degree-granting rules for 3-year doctoral training courses started before 2016 are contained in Annex 6.

Annex 1: Operating rules of the Credit Transfer Committee and Appeal Committee

Operating rules of the Credit Transfer and Complaints, Appeals and Legal Remedies Committees of the Doctoral School of History of SZTE

The SZTE TDI also operates a Credit Transfer Committee and an Appeals Committee.

1. The Credit Transfer Committee

1.1. The committee has three academic members. The head of the school, the relevant programme director, and the school secretary.

1.2. Credit transfer applications are submitted in Modulo, where the application can be uploaded on a form, together with attachments and certificates.

1.3. Submission time for credit transfer applications:

- the Doctoral School of History designates two dates for starting credit transfer cases in accordance with the regulations of the SZTE BTK: The autumn enrollment period, when the student can initiate the credit transfer of several units on the list; before the end of the first semester, at the end of November and the beginning of December, when you can only initiate a credit transfer for one unit. (This is practically 2 weeks before the end of the course registration for newly admitted or transferred students – for the current semester, and for prerequisite subjects.);
- for other students, the second month of the academic period in each semester, when applications for the next and subsequent semesters can be submitted.
- Erasmus students can submit their applications outside the above periods, which the faculties may determine separately and are obliged to publish in the faculty calendar.
- The exact deadline for submitting credit transfer applications is included in the Neptun calendar.

1.4. The student can request a credit transfer for a unit (subject element, subject, module or milestone) of the programme that has not yet been completed. The unit to be replaced must have credits.

1.5. The student must attach to the credit recognition application the proof of the completions required to accept for the course element to be replaced. If the previous completion was at

SZTE, then in the case of an application submitted in Modulo, the selection of completed courses from Neptun is considered proof. In the case of completion at an external institution, another faculty or any other institution, an authentic proof must be submitted. The review of these is the responsibility of the Credit Transfer Committee of the School.

1.6. Credit transfer for Erasmus studies can only be requested by presenting the Learning Agreement and Transcript.

1.7. The basis for the requested credit recognition cannot be previous credit recognition.

1.8. Credit transfer cannot be requested in the additional training based on a performance that was completed in the lower-level background training, since the entire previous training has already been counted with the BA or MA diploma as a prerequisite for the major.

1.9. The committee generally does not refuse to accept credit if the thematic similarity between the subjects to be replaced and the completed subjects reaches 75%. Nevertheless, it has the right to deviate from this principle with a well-founded justification.

1.10. In addition to the formal comparison of the topics, the committee may also consider other professional aspects that relate to the circumstances of the achieved learning outcome and can be taken into account in the assessment process.

1.11. The Credit Transfer Committee is obliged to professionally justify its decision on the credit transfer application. The student may not dispute the professional justification for the rejection of the application. The committee must assess an application that is identical in all respects in the same way, regardless of the person submitting it.

1.12. The student may repeat the credit transfer application for the rejected unit if he/she can eliminate the reason for the rejection in a new application (e.g. submit new or different completion documents).

1.13. The credit of the accepted subject does not count towards the semester completion and the semester credit number. An exception to this is if the student wishes to have the completion of a subject recognized that he/she completed – as a visiting student at another higher education institution, or

– in part-training project at another institute, or

– as an Erasmus student.

1.14. The credited credits count towards the student's total credits, thus contributing to the fulfillment of the curriculum requirements.

1.15. In the event of credit recognition, the committee is obliged to award a grade in addition to the credit. If the achievement is the result of several previous achievements, the grade is determined by the committee.

1.16. The school secretary is responsible for entering the grade into Neptun.

2. Complaints, Appeals and Remedies Committee

The procedure for student complaints, appeals and remedies, taking into account the provisions of the university doctoral regulations, is as follows:

2.1. The Council of the Doctoral School appoints one person from among its members to the complaints, appeals and remedies committee, which also includes an announcer of the doctoral topics.

2.2. The leadership tasks are fulfilled by the programme directors in a rotation system, taking with them a colleague from another programme who is an announcers of the doctoral topics, and a representative delegated by the SZTE PhD Students't Union.

2.3. The rotation takes place at the beginning of September of each academic year according to the chronological order of the programs.

2.4. Protocol for appealing against the decision: At the first level, the Council of the Doctoral School, at the second level the Doctoral Council of the Faculty, at the third level the Doctoral Council of the University, and in the final case, the rector. In the case of issues affecting student status, the School Council is the deciding body, with the appeal options specified above.

Annex 2: Admission requirements for doctoral school, required documents and admission procedure for 2+2 year doctoral studies

1. Application requirements

- Master's degree (MA, MBA, MD, MJr, MPharm, MSc) or final year master's degree/undivided degree student status.

Intermediate (B2 level) comprehensive ("C" type) or equivalent language exam in a living or dead (e.g. Latin, Ancient Greek, etc.) foreign language.

- Hungarian citizens (from Croatia, Romania, Serbia, Slovakia, Slovenia and Ukraine) falling under the scope of Act LXII of 2001 (Preference Act) (<https://net.jogtar.hu/jogszabaly?docid=A0100062.TV>) may participate in the doctoral admission procedure under the same conditions, thus they may also receive a Hungarian state scholarship if they reach the point limit.

- According to Section IV. 25 of the Doctoral Regulations of the University of Szeged (<https://u-szeged.hu/dokint/dokumentumok/szabalyzatok>), citizens of the European Union (EU) are entitled to the same rights as Hungarian citizens.

- Within the framework of the Stipendium Hungaricum scholarship system, the doctoral training also provides state scholarships to students from non-EU European and non-European countries:

<http://www.tka.hu/english>

Access to general admission requirements: <https://u-szeged.hu/dokint/felveteli>

, <https://arts.u-szeged.hu/kutatas/doktori-kepzes/doktori-kepzes>

2. Documents required for application

- Completed online application form (<https://u-szeged.hu/dokint/felveteli/jelentkezés>)
- Professional CV
- In case of application to the Antiquity Programme, the Medieval Studies Programme and the Modern Age Programme: a letter of motivation, including the preliminary research plan (max. 3 pages)
- In case of application to the Contemporary and Comparative Programme: Letter of motivation (2800–3000 words)
- In case of application to the Contemporary and Comparative Programme: Research plan (8000–10 000 words)

- Neptun list
- Copy of the diploma supplement or the Department of Studies' certificate of the average of the MA diploma
- Copy of the MA diploma/diplomas
- Copy of documents proving language proficiency (if available)
- Copy of certificates of foreign and domestic partial training, summer schools, intensive courses (if available)
- Copy of the MA diploma thesis
- List of scientific papers (Word publication list)
- Separate prints/photocopies of already published scientific articles/studies/books
- Certificate(s) of participation in student conference(s) and the evaluation(s) and special award(s) achieved there
- Document(s) proving previous award of a scholarship of the Hungarian Government
- Recommendations from two invited experts in a sealed envelope
- One standard-sized (11×16 cm) stamped envelope, on which the applicant's contact address for June is indicated, as well as one standard-sized and one medium-sized (16×22 cm) stamped envelope, on which the contact address for July-August is indicated
- State certificate of good conduct (for those who do not complete their studies at SZTE in the given year)
- Other documents deemed necessary
- Proof of payment of the admission fee
- In case of application to the Contemporary and Comparative History Programme: completed would-be supervisor's statement and programme director's approval. The statement is available at: <https://arts.u-szeged.hu/tdi/jelenkor/jelenkor>

3. The admission procedure

Applicants take an entrance examination, the date of which will be notified by letter from the Faculty of Humanities and Social Sciences (they will also receive a check for payment of the admission procedure fee at this time).

The entrance examination for the Doctoral School of History is held in a committee organized by the four programme directors (Antiquity, Medieval Studies, Medieval Studies-Archaeology, Modern Age, Contemporary and Comparative Programme). The committee consists of one

representative from each programme, the head and secretary of the Doctoral School, supplemented by a PhD student delegated by the SZTE PhD Students' Union.

Applicants are evaluated on the basis of the submitted application materials and the oral examination. During the oral examination, a general professional discussion will take place regarding the student's MA thesis and planned research topic.

The maximum score available during the admission procedure is 100 points. The method of scoring is published on the website of the Doctoral School of History together with the current call for applications: <http://arts.u-szeged.hu/tdi/felveteli-informaciok/felveteli-informaciok>

Based on the scores achieved, the Council of the Doctoral School of History ranks the applicants, then, based on the established ranking, makes a recommendation for admission to the Doctoral Council of the Faculty, which submits the list of those recommended for admission to the University Doctoral Council. This latter body decides on the number of places with state scholarships and places available on a tuition fee-paying basis.

At the end of the oral examination, the applicant must again declare that he/she is applying exclusively for state-funded studies, or that he/she may wish to complete his/her doctoral studies in a fee-based manner (for example, because he/she works full-time somewhere), or that if there is a state-funded place for him/her, he/she would start his/her studies in this way, but if not, he/she agrees to participate in the fee-paying training.

Applicants will receive official notification of admission (as well as its form: state-paid/cost-reimbursed) or rejection during the summer.

For further details regarding the admission procedure and student affairs, see the website of the Doctoral Institute of the University of Szeged (<http://www.u-szeged.hu/dokint>), as well as the Operational Regulations of the Doctoral School of History (SZMSZ), and the Regulations Governing the Doctoral Training Programmes and the Awarding of the Doctoral Degree of the University of Szeged (<https://u-szeged.hu/dokint/dokumentumok/szabalyzatok>).

Annex 3: Requirements for admission to the doctoral school, documents required for admission and admission procedure for applications as an ‘individual’ candidate

1. Conditions for application

A doctoral degree can be obtained by skipping the first two years and doing so-called "individual" preparation. The candidate then enters directly into the second part of the doctoral training, the so-called research and dissertation phase. The professional knowledge and scientific achievements required for this stage must, however, be acquired and achieved largely independently.

The Doctoral School of History recommends this type of degree process to candidates who have many years or even decades of professional experience, who have published papers, given conference presentations, or who have been active in other academic fields, etc., and who are considered mature and respected researchers in their field of specialisation and research, and who can provide full documentary evidence of this.

The conditions for the application of "individual" candidates are determined by the programmes concerned, on a case-by-case basis, but they must not be lower than the minimum requirements for a doctorate in history. The admission of individual candidates is decided on the basis of a proposal by the programme director (who will invite the candidate for a personal interview as a comprehensive examination), first by the Council of the Doctoral School and then by the Doctoral Council of the Faculty. The Faculty of Humanities and Social Sciences will inform the applicant of the admission by official letter.

Applications are submitted electronically via the SZTE Modulo platform. Here, applicants can register and then fill in the application form. For technical assistance, please contact doktori.jelentkezes@hszi.u-szeged.hu.

2. Other requirements for application

- Master's degree (MA, MBA, MD, MJr, MPharm, MSc).

Intermediate (B2 level) comprehensive ("C" type) or equivalent language exam in a living or dead (e.g. Latin, Ancient Greek, etc.) foreign language.

- Hungarian citizens (from Croatia, Romania, Serbia, Slovakia, Slovenia and Ukraine) falling under the scope of Act LXII of 2001 (Preference Act)

(<https://net.jogtar.hu/jogszabaly?docid=A0100062.TV>) may participate in the doctoral admission procedure under the same conditions.

- According to Section 25 of Chapter IV of the Doctoral Regulations of the University of Szeged (<https://u-szeged.hu/dokint/dokumentumok/szabalyzatok>), citizens of the European Union (EU) have the same rights as Hungarian citizens.

3. Documents required for application

- Completed online application form (<https://u-szeged.hu/dokint/felveteli/jelentkezés>)
- Professional CV
- Copy of MA diploma work (thesis)
- Copy of MA diploma(s)
- Copy of documents proving language proficiency (if available)
- Copy of certificates of conferences, foreign and domestic partial training courses, summer schools, intensive courses (if attended)
- List of scientific papers (Word publication list)
- Separate prints/photocopies of already published scientific articles/studies/books
- One standard-sized (11×16 cm) stamped envelope, on which the applicant's contact address in June is indicated, as well as one standard-sized and one medium-sized (16×22 cm) stamped envelope, on which the July-August contact address is indicated
- State certificate of good conduct
- Other documents deemed necessary
- Proof of payment of the admission fee
- When applying to the Contemporary and Comparative History Programme: a completed would-be supervisor's statement and programme director's approval are required. The statement is available at: <https://arts.u-szeged.hu/t di/jelenkor/jelenkor>

The Doctoral School of History also requests the required attachments on paper/printed from applicants, sent by post to the Doctoral Institute of the University of Szeged (6720 Szeged, Dugonics tér 13.).

Applicants will receive official notification of admission or rejection during the summer.

For further details regarding the admission procedure and student affairs, see the website of the Doctoral Institute of the University of Szeged (<http://www.u-szeged.hu/dokint>), the

Operational Regulations of the Doctoral School of History (SZMSZ), and the Regulations Governing the Doctoral Training Programmes and the Awarding of the Doctoral Degree of the University of Szeged (<https://u-szeged.hu/dokint/dokumentumok/szabalyzatok>).

Annex 4: Training plans for the 2+2 year doctoral program

I. Antiquity program

Theoretical subjects' module. Must complete min. 25 credits; min. 5 elements of electives

Introduction to the Studies of Antiquity 1. Lecture. Compulsory. 2 hours / 5 credits

Introduction to the Studies of Antiquity 2. Lecture. Compulsory. 2 hours / 5 credits

Cultural History of Antiquity. Lecture. Compulsory. 2 hours / 5 credits

East-West Relations in Antiquity. Lecture. Compulsory. 2 hours / 5 credits

Source Analysis. Lecture. Compulsory. 2 hours / 5 credits

Dissertation preparation. Completion: min. 20 credits

Dissertation Preparation 1. Consultation Exercise Compulsory 2 hours / 5 credits

(Recommended for admission: in the 5th semester of the course)

Dissertation Preparation 2. Consultation Exercise Compulsory 2 hours / 5 credits

(Recommended for admission: in the 6th semester of the course) Dissertation Preparation 3.

Consultation Exercise Compulsory 2 hours / 5 credits (Recommended date of admission: in the 7th semester of the course)

Dissertation Preparation 4. Consultation Exercise Compulsory 2 hours / 5 credits

(Recommended date of admission: in the 8th semester of the course)

Individual Research Training module. To be completed: min. 60 credits; min. 4 elements of electives

Individual Research Training 1. Consultancy Training Compulsory 2 hours / 15 credits

(Recommended date of inclusion: Semester 1st of training)

Individual Research Training 2. Consultancy Training Compulsory 2 hours / 15 credits

(Recommended date of inclusion: Semester 2nd of training)

Individual Research Training 3. Consultancy Training Compulsory 2 hours / 15 credits

(Recommended date of inclusion: Semester 3rd of training)

Individual Research Training 4. Consultancy Training Compulsory 2 hours / 15 credits

(Recommended date of inclusion: Semester 4th of training)

Research practice module. To be completed: min. 60 credits; min. 4 elements of elective subjects

Individual research 1. Consultative Exercise Compulsory 2 hours / 15 credits (Recommended date of inclusion: in Semester 5th of training)

Individual research 2. Consultative Exercise Compulsory 2 hours / 15 credits (Recommended date of inclusion: in Semester 6th of training)

Individual research project 3. Consultative Exercise Compulsory 2 hours / 15 credits (Recommended date of inclusion: in Semester 7th of training)

Individual research project 4. Consultative Exercise Compulsory 2 hours / 15 credits (Recommended date of inclusion: in Semester 8th of training)

Departmental work module. To be completed: min. 40 credits; min. 4 elements of elective subjects

Departmental work 1. Consultation Exercise Compulsory 2 hours / 10 credits (Recommended for inclusion: in the 5th semester of the course)

Departmental work 2. Consultation Exercise Compulsory 2 hours / 10 credits (Recommended for inclusion: in the 6th semester of the course)

Departmental work 3. Consultative Exercise Compulsory 2 hours / 10 credits (Recommended for inclusion: in the 7th semester of the course)

Departmental work 4. Consultative Exercise Compulsory 2 hours / 10 credits (Recommended for inclusion: in the 8th semester of the course)

Optional subjects module. To be completed: min. 35 credits; min. 7 elements of electives

Greek history and society Lecture 2 hours / 5 credits

Roman economy and society Lecture 2 hours / 5 credits

History of the Achaemenids Lecture 2 hours / 5 credits

Greek historiography Lecture 2 hours / 5 credits

Workshop Seminar 1. Seminar 2 hours / 5 credits

Latin Source Analysis 1st Seminar 2 hours / 5 credits

Latin Source Analysis 2nd Seminar 2 hours / 5 credits

Greek Source Analysis 1st Seminar 2 hours / 5 credits

Greek Source Analysis 2nd Seminar 2 hours / 5 credits

Oriental Languages 1st Seminar 2 hours / 5 credits

Oriental Languages 2nd Seminar 2 hours / 5 credits

II. Medieval Studies/Archeology

II. 1. First stage of training: semesters 1-4 To be completed: min. 120 credits

Theoretical courses (min. 25 credits)

- Introduction to medieval studies
- Questions of medieval statehood
- Historiography of medieval studies
- Auxiliary historical sciences
- Medieval economic history
- Medieval social history
- Medieval religious, church and cultural history
- Medieval legal and governmental history
- Hungaro-Byzantina
- Hungaro-Orientalia
- Hungaro-Slavica
- Hungaro-Turcica
- Early Hungarian history
- History of the Hungarian Kingdom before Mohács
- Chapters from Hungarian history
- Typo-chronology of object types and phenomena
- Man and his environment
- Archaeological phenomena of cults and rites
- The system of relations of the Carpathian Basin in the light of archaeological sources
- Possibilities of defining ethnicities in archaeological research

Source and Material Knowledge Practical Courses Required: min. 15 credits

- Codex Reading
- Source Reading 1.
- Source Reading 2.
- Create Regesta – Practices
- Narrative Sources
- Humanist Historians
- Diplomatics and Analysis Practices

- Workshop Seminar
- Methodology of Research of Settlements
- The Network System of the Carpathian Basin
- The Archaeology of Cemeteries

Research Practices Required: min. 80 credits

- Research 1.
- Research 2.
- Research 3.
- Research 4.

Comprehensive examination

II. 2. Second (research and dissertation) training phase: 5–8th semester: To be completed:
min. 120 credits

Research Practices Required: min. 80 credits

- Research 5.
- Research 6.
- Research 7.
- Research 8.

Research report Required: min. 20 credits

Supervisor consultation/research seminar Required: min. 10 credits

Elective research project Required: min. 10 credits

Main credit acquisition options:

- course teaching (5 credits)
- conference presentation (5 credits)
- language exam obtained during the training (at least intermediate level C; 5 credits)
- writing a professional publication or study that can be submitted for review (5 credits per publication)

- obtaining a new qualification relevant to the training, completing a professional course, gaining documented research experience (e.g. research project work, excavation activity, at least 1-month study trip abroad, etc. (5 credits)

Detailed training requirements:

Total number of credits for the course: 240

First training and research phase: Semesters 1–4 Total credits: 120

A/ Research work (20 credits per semester, total: 80 credits)

The dissertation requires the completion of research work supervised by the supervisor in the first 4 semesters, as well as certification of other professional activities (work in public cultural institutes, literature review, corpus collection, language learning, conference participation, study trips, scientific and educational lectures, publication activity, teaching, departmental work, etc.). The basis for crediting research work is the enrollment in courses announced each semester under the title Research Practice (I., II., III., IV.), the completion of which course is to be reported by all doctoral students in a written research report (1-3 pages long) to be submitted to the programme director each semester after the supervisor's countersignature. Copies of published publications and editorial certificates for publications accepted for publication and referred to in the report must also be submitted.

B/ Theoretical courses (total: 25 credits)

Of the courses announced in the 4 modules, 5 mandatory elective courses – 2-2 hours per week, worth 5-5 credits – must be completed over 4 semesters.

Theory and methodology

- Introduction to medieval studies (lecture)
- Questions of medieval statehood (lecture)
- Historiography of medieval studies (lecture)
- Auxiliary historical sciences (lecture)
- Typo-chronological research and analysis of object types and phenomena (lecture)

- Man and his environment (landscape archaeology, environmental archaeology, material use, industrial archaeology) (lecture)

1. Middle Ages in the approach of different fields of historical research

- Medieval economic history (lecture)
- Medieval social history (lecture)
- Medieval religious-ecclesiastical and cultural history (lecture)
- Medieval legal and governmental history (lecture)
- Medieval art history (lecture)
- Archaeological phenomena of cults and rites (lecture)

2. History of international relations

- Hungaro-Byzantina (lecture)
- Hungaro-Orientalia (lecture)
- Hungaro-Slavica (lecture)
- Hungaro-Turcica (lecture)
- The system of relations of the Carpathian Basin in the light of archaeological sources (lecture)
- Possibilities of defining ethnicities in archaeological research (lecture)

3. Historical knowledge on different periods (primarily for foreign doctoral students)

Early Hungarian history

- History of the Hungarian Kingdom before Mohács
- Chapters from Hungarian history

C/ Source and Material Knowledge Practices (total: 15 credits)

Of the courses announced in the module, 3 – 2-2 hours per week, worth 5-5 credits – are mandatory elective courses to be completed over 4 semesters.

- Source Reading I. (seminar)
- Source Reading II. (seminar)
- Create Regesta – Exercises (seminar)
- Narrative Sources (seminar)
- Humanist Historians (seminar)

- Codex Translation and Analysis Exercises (seminar)
- Workshop Seminar (seminar)
- Methodology of Research of Settlements (seminar)
- The Network System of the Carpathian Basin (seminar)
- The Archaeology of Cemeteries (seminar)

Second training and research phase: 5th–8th semester Total credits: 120

A/ Research internship (20 credits per semester, total: 80 credits)

It is a requirement to be fulfilled by taking courses under the headings Research Practice (V., VI., VII., VIII.) per semester in the same system as the first training period, but in terms of professional activities, the emphasis is now on the progress of the dissertation preparation, the elaboration of the thesis, the writing of subchapters, and the preparation and publication of publications related to the topic of the dissertation. The written report at the end of each semester reporting on the research work must be submitted to the programme director with the countersignature of the supervisor, together with documentation of the desired publication achievements.

B/ Research report (5 credits per semester, total: 20 credits)

During the second training phase, all doctoral students in the programme are required to report on the current status of the dissertation preparation, the research results achieved so far, and the chapters already completed every semester to the professional public of those belonging to the programme (core members, supervisors, lecturers, fellow students). Fulfilling this obligation not only controls the process of preparing the dissertation, but also creates an opportunity to formulate professional observations and orienting advice that will help the dissertation student's research work through the discussion of the results.

C/ Supervisor consultation/research seminar (recommended for semesters 6th and 8th, total: 10 credits)

A training requirement that creates the opportunity for the supervisor's direct professional supervision to be effective and for the supervisor to have a promoting and shaping influence on

the research work. During the fulfilment of this requirement, the supervisor's assistance may influence the development of the research topic, while at the same time, his/her qualitative evaluation provides feedback on the coherence, constructiveness and fruitfulness of their research collaboration.

D/ Optional research project (recommended in semesters 5th and 7th, total: 10 credits)

A requirement that allows the recognition of the outstanding, best-documented achievements of the doctoral student's professional activity, the administrative verification of which is provided by the programme director based on the opinion of an expert referred to by the student and submission of documents.

Main credit acquisition options:

- course attendance (1 semester, 2-hour seminar per week) 5 credits
- conference presentation 5 credits
- language exam obtained during the training
(at least intermediate level C) 5 credits
- writing a professional publication or study that can be submitted for review (per publication:) 5 credits
- obtaining a new qualification relevant to the training, completing a professional course, acquiring documented research experience (e.g. research project work, excavation activity, at least 1-month study trip abroad, etc.) 5 credits

III. Modern Age Programme

Education and research phase (1st–4th semester) – 120 credits

Theoretical subjects. Must complete: 25 credits; 5 types of compulsory subjects

Historiography. Colloquium. 2 hours / 5 credits

Methodological lecture. Colloquium. 2 hours / 5 credits

Nation and society. Colloquium. 2 hours / 5 credits

Special seminar 1. Seminar. 2 hours / 5 credits

Special seminar 2. Seminar. 2 hours / 5 credits

Source reading, source knowledge. Must complete: 20 credits; 4 elements of compulsory subjects

Source reading and source knowledge 1. Seminar. 2 hours / 5 credits

Source reading and source knowledge 2. Seminar. 2 hours / 5 credits

Source reading and source knowledge 3. Seminar. 2 hours / 5 credits

Source reading and source knowledge 4. Seminar. 2 hours / 5 credits

Elective activities. To be completed: min. 10 credits; min. 2 elements of electives

Conference presentation. Practice. 5 credits

Publication activity. Practice. 5 credits

Editing a scientific publication. Practice. 5 credits

Course leading. Practice. 5 credits.

Research report. Practice. 5 credits.

Conference organization. Practice. 5 credits.

Work in a public cultural institute. Practice. 5 credits.

Language exam. Independent exam. 5 credits.

Elective courses. Must be completed: min. 25 credits; min. 5 elements of electives

Economy and Society. Seminar. 2 hours / 5 credits

History of Diplomacy. Seminar. 2 hours / 5 credits

Military History. Seminar. 2 hours / 5 credits

Modern Political History. Seminar. 2 hours / 5 credits

Currents of Thought, Political Ideologies in the Modern Age. Seminar. 2 hours / 5 credits

Source Languages – Ottoman 1. Seminar. 2 hours / 5 credits

Source Languages – Ottoman 2. Seminar. 2 hours / 5 credits
Source Languages – Persian 1. Seminar. 2 hours / 5 credits
Source Languages – Persian 2. Seminar. 2 hours / 5 credits
Source Languages – Arabic 1. Seminar. 2 hours / 5 credits
Source languages – Arabic 2. Seminar. 2 hours / 5 credits
Hungarian and European ethnology, cultural anthropology. Seminar. 2 hours / 5 credits
Lifestyle, society and culture in the 18th–21st centuries. Seminar. 2 hours / 5 credits
Local history and ethnographic specialization. Seminar. 2 hours / 5 credits
Academic writing 1. Seminar. 2 hours / 5 credits
Academic writing 2. Seminar. 2 hours / 5 credits

Individual research work To be completed: min. 40 credits, 4 elements of compulsory subjects

Individual research work 1. Practice. Compulsory 10 credits
Individual research work 2. Practice. Compulsory. 10 credits
Individual research work 3. Practice. Compulsory. 10 credits
Individual research work 4. Practice. Compulsory. 10 credits

Comprehensive doctoral examination (mandatory)

Research phase and dissertation writing (5th–8th semester) – 120 credits

Dissertation writing. Must complete: min. 20 credits, with 4 elements of mandatory subjects
Dissertation writing seminar 1. Seminar. Compulsory 5 credits
Dissertation writing seminar 2. Seminar. Compulsory 5 credits
Dissertation writing seminar 3. Seminar. Compulsory 5 credits
Dissertation writing seminar 4. Seminar. Compulsory 5 credits

Research internship. Must complete: min. 60 credits, with 4 elements of mandatory subjects

Research internship 1. Internship. Compulsory 15 credits
Research internship 2. Internship. Compulsory 15 credits
Research internship 3. Internship. Compulsory 15 credits
Research Practice 4. Internship. Compulsory 15 credits

Scientific and educational activities. Must complete: min. 40 credits, with 4 elements of mandatory subjects

Scientific and educational activities 1. Internship. Compulsory 10 credits

Scientific and educational activities 2. Internship. Compulsory 10 credits

Scientific and educational activities 3. Internship. Compulsory 10 credits

Scientific and educational activities 4. Internship. Compulsory 10 credits

IV. Contemporary and Comparative History

First training phase: 1st–4th semester: Minimum 120 credits to be completed

Research practice, to be completed at least 60 credits

Research practice 1. (15 credits)

Research practice 2. (15 credits)

Research practice 3. (15 credits)

Research practice 4. (15 credits)

Compulsory subjects, to be completed 25 credits

History of Hungarian and international historiography (5 credits)

Fundamentals of research in contemporary history (5 credits)

Sources of 20th-century Hungarian history (5 credits)

Basic works of contemporary history writing (5 credits)

Introduction to comparative historiography (5 credits)

Elective courses, minimum 15 credits to be completed

Economy and Society in 20th Century Europe and Hungary: Comparative Perspectives (5 credits)

National Development in the 19th–20th Centuries 20th century Eastern and Western Europe (5 credits)

National Minorities in 20th century Europe (5 credits)

Dictatorships in comparison: communism – fascism – Nazism (5 credits)

Political violence in the 20th century (5 credits)

The Holocaust: comparative analyses (5 credits)

Europe in the age of the world wars (5 credits)

The Cold War in Europe and beyond (5 credits)

History of European integration (5 credits)

Global history: methods and themes (5 credits)

Hungary in the age of the world wars (5 credits)

Hungary in the period of state socialism and regime change (5 credits)

Breaks and continuities in 20th century history (5 credits)

Controversies in contemporary history writing (5 credits)

Elective subjects, minimum 20 credits to be completed

Conference presentation in a foreign language (5 credits)

Foreign language publication activity (5 credits)

Editing a scientific publication (5 credits)

Course management (5 credits)

Department work I. (5 credits)

Department work II. (5 credits)

Research report (5 credits)

Organizing a conference (5 credits)

Work in a public cultural institute (5 credits)

Language exam – advanced level (5 credits)

Comprehensive exam

Second (research and dissertation) training phase: 5th–8th semester: Minimum 120 credits to be completed

Supervisor consultation, minimum 20 credits to be completed

Supervisor consultation 1. (5 credits)

Supervisor consultation 2. (5 credits)

Supervisor consultation 3. (5 credits)

Supervisor consultation 4. (5 credits)

Research internship, to be completed at least 60 credits

Individual research work 1. (15 credits)

Individual research work 2. (15 credits)

Individual research work 3. (15 credits)

Individual research work 4. (15 credits)

Department work, to be completed at least 40 credits

Department work 1. (10 credits)

Department work 2. (10 credits)

Department work 3. (10 credits)

Department work 4. (10 credits)

Annex 5: Main and secondary subjects of the comprehensive examination for each doctoral programme

I. Topics for the comprehensive examination of the Antiquities Programme

Epigraphy

Source knowledge

Ancient history:

Rome

Greece

East (India, Iran)

Ancient cultural history

Ancient religions

History of historiography

History of East-West relations

II. Topics for the comprehensive examination of the Medieval Studies Subprogramme of the Doctoral Programme in Medieval Studies - Archaeology

Middle Ages of Eastern and Central Europe

Middle Ages of Western Europe

History of the steppe

Hungarian prehistory

Period of the Árpád-dynasty

Age of the mixed house kings

Medieval church history

Auxiliary historical sciences

Middle Latin philology

Byzantinology

Medieval art history.

III. Topics for the comprehensive examination of the Modern Age Doctoral Programme

Historiography

Empire in the Modern Age

Small Statehood in the Modern Age

State Structures in the Modern Age

Ethnicity and Nation in the Modern Age

Local and World Economy in the Modern Age

Center and Periphery in the Modern Age

Sources, News, News Sources and Media in the Modern Age

Religions and Intellectual Movements, Cultural History in the Modern Age

Wars and Alliance Systems in the Modern Age

Lifestyle, Society and Culture in Hungary and Europe / the World Outside Europe

IV. Topics for the comprehensive examination of the Doctoral Programme in Contemporary and Comparative History

Historical Theory

Historiography (20th century)

Characteristics of Contemporary History

The Comparative Method and Periodization Problems

Regional Concepts

Some Aspects of Social and Economic History

International Relations, Globalization: Waves and Qualitative Changes

Historical Changes in European Identity and European Unity

Nations, Nation-States, Nationalisms

Images of Enemy and Political Violence in Contemporary History

Historical Approaches to International Conflicts of the 20th Century

Eastern Europe in the 20th Century

The Process of Globalization and Research Problems

Navigation in Source Collections

Annex 6: Specific rules for 3-year doctoral training programmes started before 2016

1. Courses of the Doctoral School of History programs:

1.1. Antiquity

Core subjects

Required: min. 51 credits; min. three elements of electives

Introduction to the History of Antiquity. Lecture. Compulsory. 2 hours / 5 credits

Greek Historiography. Lecture. Compulsory. 2 hours / 5 credits

Roman Economy and Society. Lecture. Compulsory. 2 hours / 5 credits

Early History of India. Lecture. Compulsory. 2 hours / 5 credits

History of the Achaemenids. Lecture. Compulsory. 2 hours / 5 credits

Latin Source Analysis. Seminar. Compulsory. 2 hours / 4 credits

Source Analysis. Seminar. Compulsory. 2 hours / 4 credits

Workshop Seminar 1. Seminar. Compulsory. 2 hours / 4 credits

Workshop Seminar 2. Seminar. Compulsory. 2 hours / 4 credits

Roman Historiography. Lecture. 2 hours / 5 credits

Greek History and Society. Lecture. 2 hours / 5 credits

Cultural History of Antiquity. Lecture. 2 hours / 5 credits

East-West Relations in Antiquity. Lecture. 2 hours / 5 credits

Religion in Ancient India. Lecture. 2 hours / 5 credits

Elective subjects

Required: min. 5 credits

Roman religious history. Lecture. 2 hours / 5 credits

Religions of Iran. Lecture. 2 hours / 5 credits

Introduction to the Greek language. Seminar. 2 hours / 5 credits

Individual Research Practice

Requirements: min. 124 credits

Individual Research Practice 1. Compulsory. 2 hours / 17 credits

Individual Research Practice 2. Compulsory. 2 hours / 17 credits

Individual Research Practice 3. Compulsory. 2 hours / 20 credits

Individual Research Practice 4. Compulsory. 2 hours / 20 credits

Individual Research Practice 5. Compulsory. 2 hours / 25 credits

Individual Research Practice 6. Compulsory. 2 hours / 25 credits

1.2. Medieval Studies

Core subjects

Compulsory subjects. To be completed: min. 42 credits

Medieval history of state and government. Lecture. Compulsory 2 hours / 5 credits

Medieval cultural history. Lecture Compulsory 2 hours / 5 credits

Hungaro-Byzantina. Lecture. Compulsory. 2 hours / 5 credits

Knowledge of material monuments in history. Lecture Compulsory. 2 hours / 5 credits

Analysis of Latin sources 1. Seminar. Compulsory. 2 hours / 4 credits

Analysis of Latin sources 2. Final exam (independent exam). Compulsory. 2 hours / 5 credits

Palaeography. Seminar. Compulsory. 2 hours / 4 credits

Historiography. Lecture. Compulsory. 2 hours / 5 credits

Workshop seminar. Seminar. Compulsory. 2 hours / 4 credits

Making a Regesta

To be completed:

Regesta Exercise 1. Seminar. 2 hours / 0 credits

Regesta Exercise 2. Seminar. 2 hours / 0 credits

Regesta Exercise 3. Seminar. 2 hours / 0 credits

Regesta Exercise 4. Seminar. 2 hours / 0 credits

Regesta Exercise 5. Seminar. 2 hours / 0 credits

Elective subjects: Theoretical subjects

Required: min. 5 credits; min. 1 element of elective subjects

Medieval Hungarian society. Lecture. Compulsory. 2 hours / 5 credits

European society in the Middle Ages. Lecture. Compulsory. 2 hours / 5 credits

Medieval Hungarian law. Lecture. Compulsory. 2 hours / 5 credits

Diplomacy. Lecture. Compulsory. 2 hours / 5 credits

History of international relations

Required: min. 5 credits; min. 1 element of elective subjects

Lecture on history of international relations. Lecture. Compulsory. 2 hours / 5 credits

Hungaro-Orientalia. Lecture. Compulsory. 2 hours / 5 credits

Hungaro-Slavica. Lecture. Compulsory. 2 hours / 5 credits

Introduction to Hungarian medieval studies. Lecture. Compulsory. 2 hours / 5 credits

Research Internship

Required: min. 128 credits

Research Internship 1. Compulsory. 400 hours / 20 credits

Research Internship 2. Compulsory. 400 hours / 20 credits

Research Internship 3. Compulsory. 400 hours / 21 credits

Research Internship 4. Compulsory. 400 hours / 21 credits

Research Internship 5. Compulsory. 400 hours / 23 credits

Research Internship 6. Compulsory. 400 hours / 23 credits

1.3. Modern Ages

Compulsory subjects. To be completed: min. 20 credits

History of European historiography. Lecture. Compulsory. 2 hours / 5 credits

History of Hungarian historiography. Lecture. Compulsory. 2 hours / 5 credits

Prevailing ideas of the 16th-20th centuries. Lecture. Compulsory. 2 hours / 5 credits

Nation and society in European development. Lecture. Compulsory. 2 hours / 5 credits

Nation and society in the world outside Europe. Lecture. 2 hours / 5 credits

Seminar 1. Seminar. Compulsory. 2 hours / 0 credits

Seminar 2. Seminar. Compulsory. 2 hours / 0 credits

Seminar 3. Seminar. Compulsory. 2 hours / 0 credits

Elective subjects. To be completed: min. 10 credits

Hungarian history special course. Lecture. 2 hours / 5 credits

Mediterranean history special course. Lecture. 2 hours / 5 credits

Latin American history special course. Lecture. 2 hours / 5 credits

Spanish history special course. Lecture. 2 hours / 5 credits

Eastern European history special course. Lecture 2 hours / 5 credits

Seminars. Required: min. 8 credits

Historical Text Reading. Seminar. Required. 2 hours / 4 credits

Source Reading. Seminar. Required. 2 hours / 4 credits

Elective courses. Required: min. 40 credits

Conference presentation (in Hungarian). Consultation practice. 2 hours / 3 credits

Conference presentation (in a foreign language). Consultation practice. 2 hours / 5 credits

Academic writing. Consultation practice. 2 hours / 5 credits

Other publication activity. Consultation practice. 2 hours / 4 credits

Course leading. Consultation practice. 2 hours / 2 credits

Departmental work. Consultation practice. 2 hours / 5 credits

Language exam (basic level). Independent exam. 2 hours / 5 credits

Language exam (intermediate level). Independent exam. 2 hours / 10 credits

Language exam (higher level). Independent exam. 2 hours / 15 credits

Electives to be completed. To be completed: min. 10 credits

Main issues of Hungarian history in the 16th-20th centuries. Lecture. 2 hours / 5 credits

Methodology and historiography of economic and social history. Lecture. 2 hours / 5 credits

History of Spanish historiography. Lecture. 2 hours / 5 credits

History of Latin American historiography. Lecture. 2 hours / 5 credits

Chapters from the history of Western European and Mediterranean historiography. Lecture. 2 hours / 5 credits

Chapters from the history of Eastern European and Balkan historiography. Lecture. 2 hours / 5 credits

Individual research work. To be completed: min. 92 credits

Individual research work 1. Consultation practice. Compulsory. 120 hours / 15 credits

Individual research work 2. Consultation practice. Compulsory. 135 hours / 16 credits

Individual research work 3. Consultation practice. Compulsory. 165 hours / 18 credits

Individual research work 4. Consultation practice. Compulsory. 165 hours / 18 credits

Individual research work 5. Consultation practice. Compulsory. 195 hours / 20 credits

Individual research work 6. Consultation practice. Compulsory. 195 hours / 20 credits

1.4. Contemporary and Comparative History

1.4.1. Compulsory courses (min. 40 credits) •

History of Hungarian and European historiography I. Lecture. 2 hours per week. (5 credits)

History of Hungarian and universal historiography II. Lecture. 2 hours per week. (5 credits)

Research of contemporary history I.: themes and methods. Lecture. 2 hours per week. (5 credits)

Research of contemporary history II.: theories and debates. Seminar. 2 hours per week. (5 credits)

Sources of 20th-century Hungarian history. Seminar. 2 hours per week. (5 credits)

Basic works of contemporary history writing. Seminar. 2 hours per week. (5 credits)

Introduction to comparative historiography. Seminar. 2 hours per week. (5 credits)

Economy and Society in 20th Century Europe and Hungary: Comparative Perspectives. Seminar. 2 hours per week. (5 credits)

1.4.2. Elective courses to be completed (min. 20 credits)

The following courses put great emphasis on reading foreign language texts. Students must choose four of these:

The “Prevailing Ideas” of the 19th and 20th Centuries. Seminar. 2 hours per week. (5 credits)

National Development in Eastern and Western Europe in the 19th and 20th Centuries. Seminar. 2 hours per week. (5 credits)

National Minorities in 20th Century Europe. Seminar. 2 hours per week. (5 credits)

Dictatorships in Comparison: Communism – Fascism – Nazism. Seminar. 2 hours per week. (5 credits)

The Holocaust: Comparative Analyses. Seminar. 2 hours per week. (5 credits)

The Cold War in Europe and Beyond. Seminar. 2 hours per week. (5 credits)

The History of European Integration. Seminar. 2 hours per week. (5 credits)

Hungary in the period of state socialism and regime change. Seminar. 2 hours per week. (5 credits)

1.4.3. Elective activities (min. 30 credits)

Conference presentation in Hungarian (2 credits)

Conference presentation in a foreign language (4 credits)

Publication activity (max. 4 credits)

Publication activity in a foreign language (max. 8 credits)

Course attendance (3 credits)

Conference organization (3 credits)

Departmental work (max. 8 credits)

Editing a scientific paper (3 credits)

Work in a public cultural institute (6 credits)

Language exam – basic level (4 credits)

Language exam – intermediate level (8 credits)

Language exam – advanced level (12 credits)

1.4.4. Individual student research (min. 90 credits)

Each semester, the PhD student must document his/her progress in the research topic (through bibliography, research report, thesis, paper, conference participation, etc.). The progress of the PhD student's research work is monitored by the supervisor.

Individual research work. Term mark. (14 credits).

Individual research work. Term mark. (14 credits)

Individual research work. Term mark. (15 credits)

Individual research work. Term mark. (15 credits)

Individual research work. Term mark. (16 credits)

Individual research work. Term mark. (16 credits)

2. Additional specific rules

The crediting of courses or documented achievements of the students of the Doctoral School carried out in another institute is decided by the individual Programme Councils. Acceptance of doctoral students from other doctoral schools is decided by the Council of the Doctoral School.

The topic of the dissertation is approved by the individual Programme Councils in consultation with the doctoral student and his/her supervisor. This must be done by the end of the second semester at the latest.

The Head of the Doctoral School of History shall seek the opinion of the relevant Programme Council on the question of whether to allow a year's absence.

The Programme Councils have the right to set up the individual doctoral defense committees and must ensure that the theses are submitted to the appropriate place, including the Doctoral

School Council. The Doctoral School Council shall give its opinion on the outcome of the defense by voting after the defense process. The Doctoral School Council shall meet on this subject at the appropriate times. The decision is reported to the Doctoral Council of the Faculty by the relevant programme director and the head of the Doctoral School Council in a joint proposal. The members of the Doctoral School Council shall be invited to all public defenses.

3. Doctoral comprehensive examination subjects (only for those who have obtained an completion of studies certificate before 2016)

The subjects of doctoral comprehensive exams in the individual programmes of the doctoral school are as follows:

3.1. Antiquity Programme's comprehensive exam subjects

Comprehensive exam major and subsidiary subjects: Epigraphy. Source knowledge. Ancient history: Rome, Greece, East (India, Iran). Cultural history of the Antiquity. Religions of the Antiquity. History of historiography. History of science.

3.2. The Medieval Studies Programme's comprehensive exam subjects

Comprehensive exam major and subsidiary subjects: The Middle Ages in Eastern and Central Europe. The Middle Ages in Western Europe. History of the steppe. Hungarian prehistory. Period of the Árpád dynasty. Age of the mixed kings. Medieval church history. Auxillary historical sciences. Middle Latin philology. Byzantinology. Medieval Art History. (Note: The major and minor subjects are the same, the specific subjects for the examination depend on the subject of the thesis.)

3.3. The Modern Age Programme's comprehensive exam subjects

Comprehensive exam major subjects: History of Western Europe in the 16-20th centuries. History of the Mediterranean in the 16-20th centuries. History of Central-Eastern Europe and the Balkans in the 16th and 20th centuries. The history of the Hispanic world in the 16-20th centuries. The history of Hungary in the 16-20th centuries.

Comprehensive exam subsidiary subjects: The birth of the modern world economy. The history of European integration. History of Latin America. History of Spain. History of Russia. History of the Balkans. History of Central and Eastern Europe in the 16-20th centuries. History of France. European Church History in the 16-20th centuries. History of the Maghreb countries in

the 16-20th centuries. History of Hungary in the Turkish period. History of Hungary in the 18th century. Hungary in the 19th century. Hungarian history in the 20th century.

3.4. Comprehensive exam subjects of the Contemporary and Comparative History Programme

Comprehensive exam major subjects: History of Hungary in the 20th century. History of Western Europe in the 20th century. History of Central and Eastern Europe and the Balkans in the 20th century.

Comprehensive exam subsidiary subjects: The history of Hungary between the two world wars. Hungary in the period of state socialism and regime change. History of Central and Eastern Europe in the 20th century. History of the Balkans in the 20th century. History of Russia and the Soviet Union in the 20th century. The Cold War in Europe and beyond. Ethnic development and minorities in 19-20th century Europe. Communism - Fascism - Nazism. Political violence in the 20th century. Economic growth and crises in the 20th century. Social history of Europe in the 20th century. History of European integration. Historical approaches to globalisation. Characteristics of contemporary history research. Methods of comparative historiography.

The Doctoral School of History stipulates that doctoral candidates who have received a completion of studies certificate after finishing the organised doctoral programme do not need to sit the examination in the subsidiary subjects. This advantage is only available for the comprehensive examination passed within three years of the certificate.

Six course examinations to be taken into account in the case of exemption from the examination in the minor subject shall be determined by the individual Programme Councils.

4. Rules for obtaining a degree

The number of publications required for a doctoral degree at the Doctoral School: 5. These must be previously published papers with footnotes. (Multiple publications of a paper in one language count as one publication.) In the Programme of Modern Age, in the case of European history thesis topics, at least 2 of the 5 publications must be written in foreign languages.

Co-authored papers are counted on a pro rata basis. They must be accompanied by a written declaration from the co-authors stating the extent of the work done. The procedure to be followed in the case of foreign co-authors and co-authors who are no longer living will be at the discretion of each Programme Council.

A “C” type intermediate language examination and an “A” or “B” type basic or PhD language examination are required for the award of a degree. One of these languages must be a foreign language essential for the preparation of the thesis.

The doctoral thesis should be a minimum of 9 and a maximum of 12 sheets (1 sheet = 40.000 n). In the case of citations, the maximum length depends on the nature of the source. The language of the thesis is normally Hungarian, but may be in a foreign language with the prior permission of the Programme Council.

A prerequisite for a ‘public’ thesis is the preparation of a ‘thesis booklet’ in Hungarian and a foreign language (usually English). The determination of the language other than English is the responsibility of each Programme Council. The ‘thesis booklets’ should be in A/5 format, minimum 0.5 sheets, maximum 1 sheet. In the case of non-Hungarian theses, the thesis booklet must contain a summary in Hungarian of up to 2000 characters, and in the case of Hungarian theses, a summary in a foreign language, of which 1 printed copy is sufficient.

Non-Hungarian citizens, if they are not native speakers of Hungarian, may write their thesis in the language specified by each Programme Council.

For the defense, the Doctoral School's Council requires a preliminary discussion (home defense) of the thesis. This is organised by the individual programmes.

It is for each Programme Council to determine the language other than English.

The set up of the examination (defense) committee is the responsibility of each Programme Council. On the basis of their proposals, the Doctoral Council of the Faculty appoints the members of the committee.

The number of persons invited to the public discussion of the doctoral thesis varies from 20 to 25 persons per discipline (academics, academic doctors, candidates, PhD-doctors and members of the Doctoral School Council).

At the request of those wishing to obtain a degree by individual preparation, the Head of the Doctoral School may, after consulting the relevant Programme Council, authorise their participation in certain theoretical courses.

If the individual candidates require academic supervision and/or use the infrastructure of the SZTE for their research work, the Doctoral School of History may, on the basis of the opinion of the Programme Councils, provide for a training tuition fee, the amount of which (taking into account the tuition for participants in structured training) is determined by the Doctoral Council of the Faculty on the basis of the recommendation of the Council of the Doctoral School.

Annex 7: General principles and rules for the comprehensive examination

To be admitted to the comprehensive examination, students must have completed at least 90 credits in the ‘training and research phase’ (first four semesters) of the doctoral programme AND all the ‘training credits’ required by the doctoral school's curriculum (except for individual doctoral candidates, whose student status is established by applying for and passing the comprehensive examination).

The comprehensive examination must be taken in public before a committee. The examination board shall be composed of at least three members, at least one third of whom shall not be employed by the institution operating the doctoral school. The chairperson of the committee may be a university professor or a habilitated associate professor or a habilitated professor of a College or a Professor Emeritus or a researcher with the title of Doctor of Sciences awarded by the Hungarian Academy of Sciences. All members of the examination committee shall hold an academic degree. The candidate's supervisor may not be a member of the examination board.

The comprehensive examination is divided into two main parts: one part assesses the candidate's theoretical knowledge (‘theoretical part’) and the other part reports on the candidate's academic progress (‘dissertation part’). In preparation, students must submit a summary of their research topic, the methodology used, the historiography of their topic and the progress of their research to the doctoral programme director or the secretary of the doctoral programme by 31 May of the year in an electronic version of 30-40 000n. Each programme may adopt clarifying rules and publish them on its website.

In the theoretical part of the comprehensive examination, the candidate will be tested in at least two subjects/topics, the list of which is set out in the training plan of the doctoral school. The theoretical part of the examination may include a written part.

In the second part of the comprehensive examination, the candidate will give a presentation on his/her knowledge of the literature, report on his/her research results, outline his/her research plan for the second phase of doctoral studies, and outline the timetable for the preparation of the dissertation and the publication of the results. The supervisor should have the opportunity to assess the candidate in advance in writing and/or at the examination. The examining board shall assess the theoretical and dissertation parts of the examination separately. A report of the comprehensive examination, including a written assessment, is drawn up. The result of the examination shall be announced on the day of the oral examination. The members of the

examination board shall mark the theoretical and dissertation parts of the examination separately on a scale of 0 to 5. A comprehensive examination is successful if a majority of the members of the examination board consider both parts of the examination to be successful, award at least 3 marks for each part and give an average score of at least 3.